

	<p><b>Audit Committee</b> <b>19<sup>th</sup> April 2016</b></p>
<p><b>Title</b></p>	<p><b>Audit planning report 2015/16</b></p>
<p><b>Report of</b></p>	<p>Chief Operating Officer</p>
<p><b>Wards</b></p>	<p>All</p>
<p><b>Status</b></p>	<p>Public</p>
<p><b>Enclosures</b></p>	<p>Appendix A – Planning report to the Audit Committee</p>
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### Summary

This report advises the committee of BDO’s audit planning report for 2015/16.

### Recommendations

1. The Audit Committee are asked to note BDO’s audit planning report for 2015/16.
2. The Audit Committee are asked to note the fee of £170,025 for the 2015/16 audit and the fee of £21,617 for certification of the housing benefits subsidy return, as set out in paragraph 6.8.

## **1. WHY THIS REPORT IS NEEDED**

- 1.1 The purpose of the audit planning report 2015/16 is to highlight to the Committee the key elements of BDO's 2015/16 external audit strategy for the Council.

## **2. REASONS FOR RECOMMENDATIONS**

- 2.1 The audit plan for 2014/15 was noted by the Audit Committee at its meeting on 30 April 2015. This report is to recommend the Council's new external auditor's (BDO LLP) planning report for 2015/16.

## **3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED**

- 3.1 None

## **4. POST DECISION IMPLEMENTATION**

- 4.1 BDO's audit planning report for 2015/16 will dictate what is reported to the Audit Committee as part of the audit process.

## **5. IMPLICATIONS OF DECISION**

### **5.1 Corporate Priorities and Performance**

- 5.1.1 The audit planning report will assess fundamental aspects of financial standing and performance management in Barnet, that relate to the key theme of 'value for money' relating to the Council's corporate priorities.

### **5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)**

- 5.2.1 This report sets out the timeline and framework for the assessment of the Council's financial reporting, management and standing, as well as value for money. The fee for the audit of £170,025 will be paid out of Corporate Fees within Central Expenses.

### **5.3 Legal and Constitutional References**

- 5.3.1 The Constitution details the functions of the Audit Committee including "to consider the external auditor's annual letter, relevant reports, and the report to those charged with governance" and "to comment on the scope and depth of external audit work and to ensure it gives value for money".

### **5.4 Risk Management**

- 5.4.1 The audit planning report 2015/16 highlights the Council's statutory responsibility in respect of producing the financial statements. Without appropriate closedown processes in place and references to local government financial reporting policies there is a risk that statutory deadlines may be missed or accounting policies misinterpreted without the appropriate reference

to the external auditor's views or concerns. The consequence of this could result in a qualified audit opinion on the financial statements or a qualified value for money opinion.

## 5.5 Equalities and Diversity

5.5.1 The audit planning report 2015/16 has the potential to cover the inspection and assessment of all services within the authority that, in turn, impacts on all members of the community.

## 5.6 Consultation and Engagement

5.6.1 None

## 6. BACKGROUND INFORMATION

6.1 The purpose of the audit planning report is to highlight the key elements of BDO's 2015/16 external audit strategy for the Council. It is compiled based on their audit risk assessment and discussions of key risks with management. It is reported to the Audit Committee as those charged with governance for consideration in accordance with International Standard on Auditing (UK & Ireland) 260.

6.2 The audit planning report 2015/16 sets out the planned BDO external audit team and the engagement timetable (detailed in Appendix 1).

**6.3 The audit planning report for 2015/16 details the audit scope and objectives in accordance with the NAO Code of Audit Practice, International Standards on Auditing (UK and Ireland) and other guidance issued by the NAO. This will enable BDO to form an opinion on whether:**

6.3.1 The financial statements give a true and fair view of the financial position of the group and authority and their expenditure and income for the period in question.

6.3.2 The financial statements have been prepared properly in accordance with the relevant accounting and reporting framework as set out in legislation, applicable accounting standards or other direction.

6.3.3 Other information published together with the audited financial statements is consistent with the financial statements (including the governance statement).

6.3.4 The return required to facilitate the preparation of Whole of Government Accounts (WGA) consolidated accounts is consistent with the audited financial statements.

6.3.5 The authority has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources.

**6.4 The audit planning report 2015/16 also sets out group and component materiality and clearly trivial threshold levels:**

- 6.4.1 The concept of materiality will be applied by BDO in both planning and performing the audit, and in evaluating the effect of misstatements.
- 6.4.2 The estimated group and component materiality levels for the 2015/16 audit are as follows:
- Group - £13.8m
  - Significant components - £13.8m
  - Non-significant components (Barnet Homes Limited) - £5.0m
  - Non-significant components (Regional Enterprise Limited) - £5.0m
- 6.4.3 Planning materiality levels are estimated at this stage and will be confirmed by BDO when the draft financial statements are received for audit.
- 6.4.6 The clearly trivial threshold for all group and components detailed in section 6.4.2, is set at £0.276m, which is based on 2% of the materiality level of the Group (£13.8m). Any uncorrected misstatements above this level identified through the audit process are required to be reported to the Audit Committee.
- 6.5 The audit planning report 2015/16 also details the overall audit strategy.**
- 6.5.1 This encompasses a risk based audit of the group and authority's financial statements and the authority's use of resources based on BDO's understanding of the group, authority and other component entities' businesses and specific risks and of the adequacy of the accounting systems and records as the basis for preparation of the financial statements.
- 6.5.2 For the use of resources audit, BDO consider the significance of business and operational risks insofar as they relate to 'proper arrangements', including risks at both sector and authority-specific level, and draw on relevant cost and performance information as appropriate.
- 6.5.3 The approach to the audit of components of the group financial statements is designed to ensure that BDO obtain the requisite level of assurance across the whole group:
- 6.6 For the financial statements audit, under International Standard on Auditing 315 'Identifying and assessing the risks of material misstatement through understanding the entity and its environment', BDO are required to consider significant risks that require special audit attention.**
- 6.6.1 The key audit risks that have been identified in relation to the audit of the financial statements are as follows, with further details and the planned audit approach set out on pages 10-13 of the audit planning report:
- Management override of controls
  - Revenue recognition
  - Property, plant and equipment valuations
  - Investment property valuations

- Pension liability assumptions
- Allowances for non-collection of receivables
- Highways network assets
- Consideration of related party transactions

6.6.2 The audit will also consider whether the 'Narrative Report' (formerly the Explanatory Foreword) included in the financial statements meets the requirements of the Code of Practice on Local Authority Accounting in the United Kingdom ('The Code') and is consistent with the auditors' understanding of the council and the financial statements.

6.6.3 The audit will also consider throughout the process the possibility of material misstatement due to fraud or error.

6.6.4 The use of resources audit will focus on the sustainability of the Council's finances through review of the assumptions used in the Medium Term Financial Strategy (MTFS) and monitoring of the delivery of the budgeted savings in 2015/16 and the plans to implement savings in the coming years.

6.7 Under Auditing and Ethical Standards, BDO are required as auditors to confirm their independence to the Audit Committee. BDO have not identified any potential threats to their independence as auditors.

6.8 The audit planning report confirms the indicative audit fee of £170,025 for the 2015/16 Council audit and a separate fee of £21,617 for the certification of the housing benefit subsidy return.